

THE JAMAICAN CANADIAN ASSOCIATION
QUARTERLY MEMBERSHIP MEETING
MARCH 10, 1996

A G E N D A

1. CALL TO ORDER
2. AMENDMENTS AND CONFIRMATION OF MINUTES OF QUARTERLY MEETING HELD NOVEMBER 26, 1995
3. MATTERS ARISING
4. WELCOME AND INTRODUCTION OF NEW MEMBERS
5. REPORTS:

Second Vice-President
Treasurer
Executive Director
First Vice-President
Second Vice-President

I N T E R M I S S I O N

6. COMMITTEE REPORTS:

Fundraising
Building
Education
Membership
Social
Women's

7. NEW BUSINESS
8. ADJOURNMENT

**JAMAICAN CANADIAN ASSOCIATION
MINUTES OF QUARTERLY MEETING
SUNDAY NOVEMBER 26, 1995
HELD AT 1122 FINCH AVENUE WEST**

1. **CALL TO ORDER:**

The President called the meeting to order at 2:35 p.m. and welcomed all present.

2. **CONFIRMATION & ACCEPTANCE OF MINUTES (Held August 27, 1995)**

Motion moved by Faye Conville and seconded by Sydney Williams.

Motion carried

3. **MATTERS ARISING FROM THE MINUTES:**

There were no matters arising from the minutes.

4. **INTRODUCTION AND WELCOME OF NEW MEMBERS:**

The following new members were welcomed.

Alison Bailey

Jim London

5. **HIGHLIGHTS OF OFFICERS' REPORTS:**

PRESIDENT'S REPORT

Karl Fuller

The President highlighted the following:

The President commended Billroy Powell for the excellent job he is doing as Acting Executive Co-ordinator.

The President explored the possibilities of purchasing an existing building and renovating it to suite our needs. The questions that need to be assessed, by the Board, were outlined.

- What spatial requirements are needed?
- What are upper dollar figures that we can afford?
- What are maximum mortgage levels that we can accommodate?
- What are possible income from banquet facility rental?

- What locations are acceptable?
- Can we merge the Jane-Finch office within the new location?
- How much additional funding we need to raise by public appeals and special events?

* The President expressed his concern over the drastic program funding cuts by the government. He commented on the 7% reduction in our programs during October and the cancellation of others effective December 31, 1995.

Matters Arising:

Discussions ensued around issues with regard to the purchase of land or building. Questions as to who will be the project officer for the building and who is responsible for the process of finding the building.

The President assured the membership that the Board is responsible for both of these projects.

Motion to accept report was moved by Leroy Wright, seconded by Bruce McDonald.

Motion carried

TREASURER'S REPORT

Cyndi Anderson

The Treasurer presented statements of Revenue and Expenditures and a Balance Sheet for the period ending September 30, 1995. Clarification was made with regard to what was received for the sale of 1621 Dupont Street. The Treasurer explained areas such as property and realty taxes paid, investments and interest earned on investment.

Matters Arising:

Ms. Collins expressed concerns in the investment of our funds in only one financial institution. The question was raised as to whether or not our participation in Bingo is profitable. The Treasurer explained that there are numerous Bingo expenses such as rental, taxes and licensing which are set by the government.

Mike Harris Govt. June 26, 1995 - April 15, 2002

ACTING EXECUTIVE CO-ORDINATOR'S REPORT

Billroy Powell

The Acting Executive Co-ordinator highlighted the following:

- * A collaborative ISAP project involving many agencies was proposed by the Federal Government and Tropicana was selected as the trustee on condition that it receives 10% of the money for administration fee.
- * The Ministry of Community Social Services has indicated to us that the pay equity survey will need to be completed by December 29, 1995.
- * The computer stolen from the CYFS office has been replaced by our insurance company.

Funding:

- * Due to funding cuts from the Provincial government, one employee will be terminated and the work week has to be reduced to four days a week for others. Programs that are affected by the cuts are the Community Neighbourhood Support Services Program in Lawrence Heights, the Child and Family Service Program and the Violence Against Women Program.

Applications:

- * An application has been submitted to the City of North York, requesting \$30,000 for operating costs to enable us to carry out recreational and support services within that city.
- * An application has been submitted to New Horizons Partners In Aging, requesting funds to hire a co-ordinator for the Seniors program.
- * The Ontario Women's Directorate has approved \$2000.00 for the J.C.A. Victim Assistance Counselor to do a workshop in November during Wife Assault Month.

Matters Arising:

Enquiries were made with regard to the reduced work week for staff. It was confirmed that the office is still open five days a week, however, with staggered employee coverage.

Motion to accept report was moved by Saddie Hardison, seconded Leroy Wright.

FIRST VICE-PRESIDENT'S REPORT

Sandra Carnegie-Douglas

The First-Vice President highlighted the following issues:

The First-Vice President expressed her pleasure of welcoming Akwatu Khenti as the new Executive Director. Akwatu Khenti will assume his duties on December 18, 1995.

Special Thanks was given to Billroy Powell for his dedication and hard work in overseeing program operations for the past six months.

Board Retreat - Preliminary Report

* The Board of Directors participated in a planning retreat (November 10 & 11) to strategize and develop a plan of direction and focus for the organization over the next two years.

* Two goals were selected as priority for the Board to achieve in the next two years, they are: finding a JCA Home and developing a clear agreement on the role of the Board of Directors in policy and administration.

* A report on the retreat will be prepared by the facilitator, Arnold Minors of Arnold Minors & Associates.

Motion to accept report was moved by Alison Bailey seconded by Jeff Patterson.

Motion carried.

SECOND VICE-PRESIDENTS REPORT (no written report) Jeff Patterson

The Second Vice-President commented on the following :

Commended the idea of the Board Retreat, sited it as needed and worthwhile.

* Expressed the need for a stronger membership base

* The membership was informed that they could look forward to one more season of Bingo. A New Bingo schedule was distributed and participation was encouraged.

Matters Arising:

It was suggested, by N. Bailey, that the J.C.A. submit an application to participate in Monster Bingo which has the potential of generating a lot of revenue.

A Members expressed a desire that the Second V.P. should submit written reports concerning that officer's responsibility.

Motion to accept report was moved by Daphne Bailey, seconded by Bruce McDonald.

Motion carried.

6. COMMITTEE REPORTS:

FUNDRAISING: ***Norma Brown Larro***

The Fundraising Chair highlighted the following:

Bruce McDonald was commended for donating the trip for two to be raffled off at the J.C.A. New Year's Eve Dance.

Community Walk:

*Bruce McDonald is putting together a sub-committee to research next year's Community Walk-a-thon. Possible dates are in May or June. Both High Park and Sunnybrook Park were suggested as possible locations.

*A representative, from Woodbine Pontiac Buick, will donate \$100.00 to the J.C.A. each time someone who purchases a car identifies themselves to be from the Jamaican community.

General Colin Powell will visit to Toronto in during May, 1996.

*We have been allocated 100 tickets to share with the Consulate. To-date 25 tickets have been sold.

*The Christmas party registration is to be filled out by November 30, 1995, the party will be held on December 9, 1995.

*Credit Union Survey to be filled out and handed back to the Fundraising Chair.

Bruce McDonald handed out trophies to the following people ,who collected the most money for the 1995 Walk-a-thon:

4th Place: Saddle Hardison

3rd Place: Bruce McDonald

2nd Place: Barb Thomas

1st Place: Amy Nelson

Motion to accept report was moved by Daphne Bailey, seconded by Karl Fuller.

Motion carried.

BUILDING: (no written report)

Amy Nelson

The Building Chair reported that both the Building Committee and Fundraising Committee are going to be working together for the near future.

Motion to accept report was moved by Faye Conville, seconded by Barb Thomas.

Motion carried.

MEMBERSHIP

Leroy Wright

The Membership Chair highlighted the following:

*Membership Orientation/Appreciation Night: held on October 27, 1995. The function was well attended . Next membership/appreciation night will be held on February 9, 1996.

*Improved Technology: A new computer system was purchased and installed along with various software. The membership will be actively engaged in updating membership information, deadline for the update is December 1995.

*New Membership Recruitment: It is the goal of the Membership Committee to increase membership by 15% in 1996. Ongoing membership drives are expected.

*Upcoming Events: The children's Christmas Pary to be held on December 9, 1995, admission will be by donation and attendance is limited to the children of members in good standing.

*Condolences: Sympathy expressed for Rita McLean whose mother passed away in September in Jamaica.

Visitation Committee: has be revitalized. Any persons requiring a visit can contact Kay Inness at 416-929-7075.

Motion to accept report was moved by Alison Bailey, seconded by Saddie Hardison.

Motion carried.

SOCIAL COMMITTEE

Barb Thomas

The Social Committee Chair expressed concerns over the New Year Eve Dance being held on Sunday night.

The Social Committee Chair highlighted the following:

*New Years Eve Dinner: To be held on December 31, 1995 at the Ramada Hotel, admission is by advanced sale only, cost is \$60 for members and \$65 for non-members.

WOMEN'S COMMITTEE (no written report)

Pam Powell

The Women's Committee Chair spoke about the November 18, 1995 Women's Health in Women's Hands workshop. Some of the topic covered at the workshop were health and sexuality, female reproduction, and youth.

The keynote speaker at the workshop was Glenda Simms who spoke on building a healthy community, she covered topics such as role of racism and sexism, females in prison (drug trade for men) and the impact of poverty and abuse.

The workshops on hypertension, lupus and women with AIDS were very well attended.

Motion to accept report was moved by Alison Bailey, seconded by Bruce McDonald.

Motion carried.

7. **NEW BUSINESS:**

The President informed the membership that the Education Committee Chair, Dwight Jenkins, was removed from the Board due to lack of meeting attendance.

The following offices will be open for election in May 1996:

President, Second-Vice-President, Treasurer, Social Chair, Fundraising Chair, Education Chair and Assistant Secretary.

The following Nominating Committee Members were elected:

Amy Nelson, Vicky Nelson, Winnie Plummer, Marblette James and Lynda Gray

Alternate Members: Rodulph Gibbs and Russel Warrick

A Motion was moved by Mr. Vincent Conville that the current Board to remain in place until the relocation is completed.

The Motion died for lack of support.

Reminder that Colin Powell tickets have to be paid for by Decmebr 2, 1995.

Austin Davis expressed his appreciation to the J.C.A. for their concern and well wishes for him while he was in the hospital.

8. **ADJOURNMENT**

There being no further business the meeting was adjourned at 6:20p.m.